

## **Prairie Cycle Club General Board Meeting Minutes**

**Dan Metz' house,  
1108 W. William Champaign  
January 21, 2024 (Tuesday) 3:30 pm**

### **Take attendance: (quorum is # 4)**

#### **Attendance:**

Sue Jones, president  
Joan Wingo, secretary  
Richard Brannon, membership  
Dan Metz, at large

#### **Not in attendance:**

Open, At Large  
Open, Activities Director  
Sue Ellen Finkenbiner, treasurer  
Michael Fuerst, media

#### **PCC General Members:**

Chris Dangles, Gibson Hospital  
Laura Schwenker  
Jeff

#### **Minutes [Joan]**

9.13.2023 – last official PCC minutes. Discussions via email took place in October, November and December, 2023.

#### **Budget report [Sue Ellen]**

January 2024 report not available.

Voted via email December 20, 2023 to approve payment to Michael Fuerst, webmaster for Startlogic \$431.75 for 36 months or \$11.97/mo

#### **Membership Report (Richard)**

7 members for 2024 already paid up.

Pizza Day – Sign up members

- Tuesday, April 9, 6:30 pm, Jupiters at the Crossing.
- PCC board meeting follows at 7:15 pm
- Upstairs or downstairs – Joan to call. Pizza served 6:30 pm – 7:30 pm

#### **Activities Report [Open]**

#### **January Election**

A request for nominations of new PCC Board members went out via email in December and January. No nominations were received as of PCC General Meeting on 1.21.2024.

The slate of officers for the PCC Board remains the same. Activities Director and one At Large remain open.

Sue Jones, president  
Sue Ellen Finkenbiner, treasurer  
Joan Wingo, secretary  
Richard Brannon, membership  
Michael Fuerst, media  
Dan Metz, at large  
Open, At Large  
Open, Activities Director

### **PCC Tour for Summer 2024 Discussion**

Chris Dangles, Gibson Hospital lead a discussion on options for the PCC Tour

As of 1.24.2024, the Prairie Cycle Club does not have a Tour Director.  
Ride Tour planning committee needs to be formed.

- Meeting date: First meeting to be held in February or March.
  - Location: Someone's home or restaurant or ?
  - Who: Tour committee members
- Volunteer Pizza Date: First week of May 2024
  - Location: Jupiter's Downtown
  - Who: Tour committee members and volunteers

Cost of Ride: Include cost of insurance, other costs?

Sponsorship:

- Gibson Hospital – food, parking, EMT building for registration, marketing
- Jason Schifo – Mahomet – Bike shop

Location: Start/End Gibson Hospital

Date: Chris to confirm the date with Gibson Hospital Board.

- Options: Saturday. May 25, 2024, June 1, 2024, June 8, or June 15, 2024.
- Date concerns: Early June – people don't have the stamina to ride longer. Mid June will have the ability to do a longer ride. Many people who want to ride early in the season plan on training for the ride.
- June 9-14 Grand Illinois Bike Tour – ride on either end of this ride?

Food: Chris offered Breakfast at Gibson Hospital Cafeteria to start the ride.

- The hot breakfast at Gibson Hospital has been a highlight of previous rides.
- Riders who leave early and return early can eat a second breakfast.
- End of ride, there are restaurant options in Gibson City for meals.
- Shopping and supporting local Gibson City after the ride.

Marketing: Gibson City

- Gibson Hospital
- Gibson Chamber of Commerce
- Get date into Illinois Bicycle packet

Insurance

## Prairie Cycle Club Meeting Minutes January 2024

- Chris will check with an insurance person at Gibson City to check on rates for the PCC Tour.
- Notes from 9/13/2023 – Sue Ellen Treasurer’s notes.
  - American Speciality,
    - \$12.69 per Non PCC rider - 58 non- PCC riders - total \$735.94 payment for the Pedal the Preserves 2023.
    - \$8.37 per rider is what is paid for our PCC members (150 members)

### Ride Stops: Start Gibson Hospital – ideas for ride loops

- Gibson Hospital - Middle Fork – Gibson Hospital – 28 miles
  - Gibson Hospital – Paxton – Middle Fork – Gibson Hospital
    - Set up restop at Circle K
  - Gibson Hospital– Lincoln – Gibson Hospital- 21 miles
    - Need a restop
  - Avoid Route 47
- Gibson Hospital – figure 8 – Lake of the Woods – Gibson Hospital
- Century Ride - Gibson Hospital - Lake of the Woods – Gibson Hospital and add Gibson Hospital - Middle Fork - Gibson Hospital for the Century Ride.
- The PCC Tour committee will discuss and plan the ride map with the stops.

Portapotty – At Gibson Hospital and other stops on ride.

### Volunteers – PCC Tour

- Pizza Party – Volunteer sign up for PCC Tour – Date: Early May 2024
- PCC Tour – raises money for a designated charity. The Forest Preserve or Rails to Trails are two of the charities PCC has supported in the past.
- Include in the agreement/contract with the charity – Ask the charity to arrange for volunteers or host a rest stop or have one of their people lead the volunteers. If they bail, then we are not able to pay the full amount.
- Pedal the Preserves – they have a volunteer list in place.
  - Preserve the Preserve fundraiser – PCC Tour
  - Pedaling the Preserve Tour is Aug 17 & 18, 2024.
  - PCC Tour will not conflict with their ride.
- Volunteer Leader option:
  - PCC pay the person in charge of the volunteers? We are not paying for the FPPavilion, nor for the breakfast, so there will be money to pay someone to coordinate the volunteers.
- Boy Scouts – Support the ride stops.
  - Public Service merit badge – Scouts can receive this badge for their volunteer work on the PCC Ride

### Weekly Rides:

Start Date: Saturday, April 20, 2024 (first Saturday after Tax Day April 15)

### Ride Leaders

- Sue Jones will put the call out for ride leaders
- Some ride leaders already know that they want to lead. Sue will check with them again closer to the start of the season.

## Prairie Cycle Club Meeting Minutes January 2024

- Show and go – May need to have show and go for some of the rides due to no regular leader. Women's Group and Thursday Group currently planning for show and go.
- Show and go - Who does the Route Plan? Generally everyone gathers, and checks the wind. Then someone or the group will decide, lets ride to/from based on the wind.
- Discussion of wording on website – average ride is X. Some groups ride out fast and come back slow and the average might be 14, but actually the ride out is 18 or 20 and people are concerned about being dropped. How to word it on the website so people know how fast people actually ride. Examples, ride leader will not ride any faster than 15 miles per hour, no one will be dropped. It is difficult to put an absolute on the website because riding changes based on weather, wind speed, strength of the riders.
- Rides [www.prairiecycleclub.org](http://www.prairiecycleclub.org) – will be updated for 2024.

### **Publicity Report [Mike]**

Not available

### **Old BusinessNew Business**

#### **Action items by Next Meeting**

Chris – Tour date. Insurance.

Sue Jones – Review PCC 1.21.2024 minutes.

Joan – Contact Jupiters – Sign up PCC Season Tuesday, April 9, 6:30 pm, Jupiters at the Crossing. PCC Board meeting 7:15 pm.

#### **Next meeting**

March 6 next meeting, 6:30 pm at Dan's House.

PCC Board Meetings - First Wednesday of the month

**Adjourned:** 4:45 pm

## **Prairie Cycle Club Board Meeting Minutes**

**Jupiter's at the Crossing**

**April 9, 2024**

**7:15 pm**

**Take attendance: (quorum is # 4)**

**Attendance:**

Sue Jones, president  
Joan Wingo, secretary  
Sue Ellen Finkenbiner, treasurer  
Richard Brannon, membership  
Dan Metz, at large

**Not in attendance:**

Open, At Large  
Open, Activities Director  
Michael Fuerst, media

PCC General Members:  
35 attendees

**Minutes [Joan]**

**Budget report [Sue Ellen]**

\$98 for Award for Peter Davis – Nancy ordered it, Sue Ellen paid for it with her own cash.

**Membership Report (Richard)**

Pizza Day – Signed up members

- Tuesday, April 9, 6:30 pm, Jupiters at the Crossing.
- PCC board meeting followed at 7:15 pm

**Activities Report [Open]**

PCC Tour June 1, 2024

Ride the Preserve – later in the summer

- Raffle will go to forest preserve

Illinois Marathon needs bike marshals

**Weekly Rides:**

Start Date: Saturday, April 20, 2024 (first Saturday after Tax Day April 15)  
Weekly rides – still working on ride leaders and plans

## Prairie Cycle Club Meeting Minutes April 2024

Saturday – Saunter Sue Jones

Monday – Ellen Hedrick

Thursday -John and name

Tuesday Morning Ride – Richard Brannon – would like a show and go

### **Publicity Report [Mike]**

Not available

### **Old BusinessNew Business**

### **Action items by Next Meeting**

### **Next meeting**

PCC Board Meetings - First Wednesday of the month

**Adjourned:** 8:15pm

## **Prairie Cycle Club General Board Meeting Minutes**

**Dan Metz' house,  
1108 W. William Champaign  
May 8, 2024 (Tuesday) 6:37 pm**

### **Take attendance: (quorum is # 4)**

#### **Attendance:**

Sue Jones, president  
Sue Ellen Finkenbiner, treasurer  
Joan Wingo, secretary  
Richard Brannon, membership  
Dan Metz, at large  
Michael Fuerst, media  
Chris Dangles, at large

#### **Not in attendance:**

Open, At Large  
Open, Activities Director

#### **Visitors**

Jen Gravely, Forest Preserve

#### **Minutes [Joan]**

Send membership, paid for plaque, April pizza meeting approved.

#### **Budget report [Sue Ellen]**

See Email of treasury report  
\$2125 balance.  
Insurance major expense paid insurance  
Post office box  
Pizza party cost  
Membership coming in  
Ride of illinois and other one all

Post office box – change the address.

Change address for credit card, checks, other places to change address.

Sue Ellen will check the cost of the post office boxes

#### **Membership Report (Richard)**

112 members are signed up.

Pizza Day – Sign up members – how many signed up that night

- Tuesday, April 9, 6:30 pm, Jupiters at the Crossing.
- People paid with checks, one paid extra to help with food.

- Payments online – posts on the data base, but there is a problem with the ISP and Richard is not receiving the information.
- Richard will email Michael every week or two to get the information for each person so they can be added to the email lists.
- 150 membership is the standard membership and more for the ride.
- Currently about 38 short – need more.
- Jen trying to get Forest Preserve people to sign up, maybe use Habitat for
- Sue – email Anne about Habitat for Humanity website sign up PCC, membership expires at end of year, december 31. If people joined in August, then they get the membership for next year – Richard sends out an email to the August people.
- Target staff and faculty and get them to join, then get the staff and faculty to bring students with them to PCC. Joan find the email and send Sue a note to post on UIUC redit to post there. Other options to bring pepole in?
- Membeships start when membership paid, starting September 1 end on march the next year – read this on the PCC website.
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### **Activities Report [Open]**

#### **Crew planning for June 1 Ride**

Same marketing as Pedaling the Preserve has been done or will be done.

Anne Robin – will have the numbers of the people who signed up (Chris D. Asked)

Send the link for the June 1 ride to Michael Fuerst – Sue Ellen is sending it to Michael F.

Mike Bently makes the posts – who is he connected with. marketing

Bike Ride Indiana – marketing

Also Richard will send it out now to get signed up and plan is when people plan for it.

Next time/year sign up for both rides at the same time. Need to raise our dues for the next year because the costs are rising for the pizza party, other parties, insurance, etc.

Sue Jones wants to know the insurance cost will be for Pedal the Preserves. Charge more money. We need to be able to provide proof of insurance to advertizing or anything.

#### **Pedaling the Preserves August 17 and 18 only campers on the 18<sup>th</sup>**

Settled on East side

Starting to put together volunteers

Anne Robin contacted Jen about volunteers

Marketing person from Forest Preserve has made up flyers – sue jones will put up paper flyers for August 17 ride.

Chris Dangels will also take paper flyers – Jen will give them to Chris.

Send out via PCC email – Richard to send out to email.

Charlie will send out to Illinois lists

Ski Club

## Prairie Cycle Club Meeting Minutes May 2024

Sue has an email list of presidents for various clubs – some have club email. Including bloomington, etc. market both June 1 ride and pedaling the preserve. Need to email Bike Ride Indiana too. Sue talk with Anne about kick back money to PCC from June 1 ride.

Also on Facebook – share this.

Camping similar to last year.

Town of Gibson City – Gibson Bash – Brett someone singer will perform

Jefferson Starship will be there too – Jen Gravely connect with Town of Gibson City

Gibson Bash. Big camp ground too for parking campers.

### **Rides are starting**

Rides started, leaders for some and show and go for others.

Get more ride leaders – involved and a commitment so hard to get people to lead.

To bring new people in, they want a leader. They want to know who is leading, how fast, don't drop people.

### **End of meeting**

7:26 pm

## ***Prairie Cycle Club General Board Meeting Minutes***

Dan Metz' house,  
1108 W. William Champaign  
**June 5 2024 (Wednesday) 6:30 pm**

### **Take attendance:**

#### **Attendance:**

Sue Jones, President  
Joan Wingo, Secretary  
Dan Metz, At Large

#### **Not in attendance:**

Open, At Large  
Open, Activities Director

### **Visitors**

Jen Gravely, Forest Preserve Champaign County

### **Minutes [Joan]**

Joan will email the PCC Board the May and June 2024 minutes.  
Send membership, paid for the plaque, April pizza meeting was approved.

### **Budget report [Sue Ellen]**

Report via email June 3, 2024.

Donation of \$2,500 from Gibson Area Hospital for the PCC ride.

Owe insurance costs of about \$525

Owe \$300 to Anne Robin for organizing the ride

Owe reimbursement to Habit for Humanity for their costs for food at the aid stations and other incidentals.

Still owe Michael Fuerst \$431.75 for renewing our internet hosting site.

Insurance for Pedal the Preserves Tour in August. Options: Jen Gravely suggests automatically sign up anyone registering for the ride to become a PCC member if they are not currently a member and charge \$10.00. PCC has paid insurance for 150 members, we currently have around 100 members. Board needs to vote on Membership vs Non-Membership for the Forest Preserve Ride. Using PCC insurance would save the Forest Preserve on insurance cost. Current rate for PCC members is \$20.00 for the entire year of rides that would include the Forest Preserve ride. If we only charge \$10.00 for people to become PCC members when signing up for the Forest Preserve ride, we would need to limit the membership to only that one ride, we not provide any additional services to riders. PCC could then reach out to the PCC members who joined the ride only, and ask them to sign up to be a PCC member for the 2025 season.

Post Office Box – Change the address. Will need to change the address for credit card, checks, other places to change the address. Sue Ellen will check the cost of the post office boxes.

### **Membership Report (Richard)**

New members from website -Richard and Michael will work on this glitch. Who has back up to the registration system other than Richard?

**Activities Report [Open]**

PCC Tour June 1, 2024 happened. See Budget Report above for related finances.

Pedaling the Preserves scheduled for August 17 and 18, 2025. See Budget Report above regarding cost to sign up for the ride. Membership/non membership.

Rides have started.

**Publicity Report [Mike]**

**Old BusinessNew Business**

**Action items by Next Meeting**

**Adjourned: 7:22 pm**

***Prairie Cycle Club General Board Meeting Minutes***

Jupiter's at the Crossing

July 10, 2024

6:00 p.m.

**Take attendance: (quorum is # 4)**

**Attendance:**

Sue Jones, President  
Joan Wingo, Secretary  
Richard Brannon, Membership  
Dan Metz, At Large

**Visitors**

Jen Gravely, Forest Preserve Champaign County  
Peter Davis  
Mercedes, Jen Gravely's relative

**Not in attendance:**

Open, At Large  
Open, Activities Director  
Michael Fuerst, Media  
Chris Dangles, At Large  
Sue Ellen Finkenbiner, Treasurer

**Minutes [Joan]**

**Budget report [Sue Ellen]**

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**Membership Report (Richard)**

**Activities Report [Open]**

- a. Pedaling the Preserves: August 17 and 18 ... volunteer meeting tonight 7.10.2024 after PCC Board Meeting at 7:00 pm.
- b. Sue Gallo – Volunteer Coordinator and Jen Gravely will lead the volunteer sign up and information meeting. Sue and Jen are with Forest Preserve of Champaign County

## Prairie Cycle Club Meeting Minutes July 2024

c. Rides are started!

### **Publicity Report [Mike]**

Need a new webmaster.

Michael Fuerst will coach the replacement as needed.

### **Old Business**

Prep for Aug. 17 ride 😊 Mostly, get folks signing up! Volunteer meeting right after this PCC Board Meeting.

### **New Business**

**New Webmaster:** Michael would like the club to get a new webmaster and can coach; I (Sue Jones) can do this short term and sniff out some other folks to help.

Richard Brannon will contact Lance about taking over for webmaster.

**Inclusion Statement:** This is an addition to be added to the membership form and the website.

Approved 7.10.74

Prairie Cycle Club welcomes all people regardless of race, gender, sexual orientation or ethnicity and is committed to creating an environment that supports full access and participation for all. We value the diversity of our community and appreciate the contribution that all individuals can bring with their skills, backgrounds, and cultures. It is the policy of Prairie Cycle Club to strive to develop and continually maintain a culture of inclusion in all of our activities and to support one regardless of race, gender identify, class, sexuality, age, religion, or disability.

**How to bring new people** – moonlight ride – brings lots of people. Send out two weeks ahead of time. How to get people to join PCC? Low investment, but structure.

How to get people involved. People want to know where to ride and how long and when we will come back.

**Advertising** – Peter Davis – use cycle shops to email information. We have 505 PCC emails go out.

Gorilla Marketing book read it per Peter.

PCC connect with ski club and other groups.

### **Fees -**

Include: yearly

Prairie Cycle Club Meeting Minutes July 2024

**Action items by Next Meeting**

**Adjourned: 6:55pm**

## ***Prairie Cycle Club Board Meeting Agenda***

Sue Ellen's House 2637 Wadsworth, Urbana

September 4, 2024

6:30 p.m.

### **Take attendance: (quorum is # 4)**

#### **Attendance:**

Sue Jones, president

Sue Ellen Finkenbiner, treasurer

Joan Wingo, secretary

Richard Brannon, membership

### **Visitors**

Lance McGrew – took over Michael Fuerst, webmaster, not Media/publicity.

### **Not in attendance:**

Open, At Large

Open, Activities Director

Dan Metz, at large

Media, open

### **Minutes [Joan]**

May & June 2024 approved

### **Budget report [Sue Ellen]**

- 9/3/2024 Treasurer email notes.
- Sue Ellen will mail the check to Kim Gallings - Habitat for Humanity for our PCC ride costs for \$2141.24.
- Insurance initially quoted \$525.00, actually cost \$1250.00. Habitat for Humanity's insurance didn't cover bicycle rides and their international organization required higher coverage. If we had gone with PCC insurance, we would not have had to pay so much for insurance.  
Food - paid \$726.58 of which \$136.34 was returned, a total of 591.24 spent on food. Anne Robin donated her \$300 fee for the ride organization to Habitat for Humanity so that is also part of the \$2141.24. (1250.00+591.24+300)
- 40 riders pre registered for the ride.
- Did not raise as much as we/Habitat planned. The weather was a major problem.

- We received \$2500 from Gibson Community Hospital as a donation for the ride.
- \$1362.50 our regular PCC insurance for our 150 riders in the PCC.
- Ride Illinois membership – state membership and League of National Bicyclist membership. Need too – see the costs on the treasurer reports. Bike lanes, lots of support from those groups and gets the word out on all of the rides.
- Should we pay \$250 for ride with GPS. The benefit - auto sends route updates to everyone. But the cost is a bit high.
- Sue Ellen will contact Frank for the not for profit paperwork.
- Sue Ellen and Frank have the postal keys

### **Membership Report (Richard)**

Current membership 137 members brought in \$2195.00 late sign ups and some free.

Last year 138 – income \$2390.00

Official rides are done.

Sue Ellen only needs non members from Kickapoo ride. Richard will send this to Sue Ellen.

### **Activities Report [Open]**

- a. End of Season Ride – Sunday September 29, 2024 – Ride at 1pm from Riggs and socialize at 3pm. Sue Ellen will confirm the space. If weather is not good, we will just socialize at Riggs.
- b. Annual Meeting – Need to be at a business. Pot luck at a person's house did not work in January 23, 2024. Need more parking. Reservations – 25 o'clock or other location. Papa Dells very expensive. Jupiter's \$400.00 for season opener – Joan will call Jupiters and schedule.. Sunday night – not competing with other stuff. January 12, 2025 – time 6pm – pizza, soft drink, salad, including tip about \$400.00. Ask for no room charge. January 21 students back to school.

### **Publicity Report [Mike]**

Need a new person to take over publicity.

### **Old Business**

### **New Business**

Ridewith GPS Club membership - Should we pay \$250 for ride with GPS? The benefit - auto sends route updates to everyone. But the cost is a bit high. Discussed and decided it is not worth the cost.

New Webmaster – Lance McGrew

Discussed a new host - Start Logic. PayPal works for collecting membership fees, but the information sheets have not been sent on to Richard Branon, membership. Google Group notifications/email should notify Richard about the membership sign up.

Leave everything running as is for now. Lance said to start a new website host – Start Logic. Lance said start with second tier offered, then bump up if needed. InMotion is \$17.99 per month. Start fresh with a new one Start Logic, build a new one. Where is the domain registered now and who has it? Is it GoDaddy? Who has the authority to do anything? Michael has domain access. Need to change from Michael to Lance and one other member.

**Action items by Next Meeting November 6, 2024**

Recruit new board members. Get the people from the bike rides. No October meeting – recruit recruit recruit.

Sue Ellen will book Riggs

Joan Wingo will book Jupiters

**Adjourned: 7:32 pm**